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21 January 1983

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 21 January 1983

1. Progress reports on tasks assigned by DCI/DDCI:

All action on tasks assigned by the DCI/DDCI has been completed.

2. Items/events of major interest:

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c. On 17 January, [] of the Psychiatric Operations Division, Office of Medical Services, addressed a training course at the Foreign Service Institute regarding "Hostage Survival."

d. With the third and last processor for the CIA Early SAFE Capability System installed on 7 January, testing of the system software began on 10 January including the communications link between Northside Computer Center and the Ruffing Center.

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e. A Detailed System Design Review regarding the COMIREX Automated Management System (CAMS) II is being conducted on 20/21 January [] at Tysons Corner.

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f. The architectural and design team for the proposed new Headquarters building has begun development of construction concepts. A draft document of building program requirements is being prepared for review on 27/28 January.

g. GSA has advised that structural damage is probably the cause for the water leak in the Headquarters tunnel area. We are advised that GSA will arrange for design personnel to survey the area and correct the problem.

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j. The Career Trainee Development Program began on 14 January with 30 Career Trainees (CT's) and three non-CT's. The CT class is, on the average, slightly younger than recent classes and includes seven CT's who will perform extended interim assignments in the Directorate of Operations.

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k. Officers from the Office of Training and Education met with representatives from the Defense Intelligence Agency (DIA) on 11 January to discuss DIA and military service interest in expanding the military training activity [redacted]. The discussions centered on the request to increase the runnings of the Military Attaché Training Course. The only conclusion reached was that in order to meet this desired increase in requirements, some other program, such as the Military Operations Training Course, would have to be reduced.

3. Significant activities anticipated during the coming week:

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a. The Deputy Director for Administration (DDA) will address the Midcareer Course [redacted] on 24 January.

b. On 25 January the DDA will meet with three GSA officials at Headquarters to discuss improving GSA's "customer services."

c. The Information Security Oversight Office (ISOO) will conduct its annual inspection of the Agency's national security information program 8 - 11 March. Representatives for the Records Management Division, Office of Information Services, have met with ISOO liaison officers to discuss the program and begin planning for the March visit.

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[redacted]
Harry E. Fitzwater

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EO/DDA [redacted] cn (21 January 1983)

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